

LEAVE OF ABSENCE CONTRACT

Having successfully completed three consecutive years in the Holdenville District, a teacher may be granted a leave of absence by the superintendent of schools for pregnancy or for educational reasons. Having successfully completed five consecutive years in the Holdenville District, a teacher may be granted a leave of absence by the superintendent for personal reasons. The discretion to grant a leave of absence is vested with the superintendent by the board of education.

If a leave of absence is granted, the teacher is to return to work at the beginning of the designated semester, provided a position is available. It will be the obligation of the teacher to notify the superintendent, in writing, confirming the teacher's intent to accept a teaching assignment upon the teacher's return by April 25 if returning in August; by December 1 if returning at mid-semester. A leave of absence will be without pay. A teacher taking a leave of absence will not lose tenure in the district.

A leave of absence will not be granted for more than one school year.

Date of Departure _____

Date of Return _____

Time of Leave _____

HOLDENVILLE SCHOOL DISTRICT I035
HUGHES COUNTY, OKLAHOMA

Approved this _____ day of _____, 20__

Teacher

Superintendent

Notary

My Commission Expires _____